



MARIANO MARCOS STATE UNIVERSITY
Bids and Awards Committee

INVITATION TO MAKE AN OFFER: Negotiated Procurement

2022-022

THE PROJECT : ITC Repair Works, MMSU Library Batac Campus, Ilocos Norte
Number of Working Days: 12 calendar days
ABC: P178,306.95

1. The Mariano Marcos State University (MMSU), with offices at Quiling Sur, City of Batac, Ilocos Norte, invites the public to make an offer to furnish all labor, materials, tools and equipment necessary and proper for the implementation of the above Project as per approved designs, plans and drawings.
2. This process is in accordance with Section 53 of R.A. 9184, the Government Procurement reform Act and Section 53.9 of the Implementing Rules and Regulations where interested and qualified contractors are to submit proposals.
4. The offer must be in writing submitted at the address below not later than **5 days** together with the following documents:
 - a) The amount of the offer in writing duly signed by the person making the offer, indicated in numbers and figures.
 - b) The particulars of the offer as to labor, materials, tools, equipment and other work details.
 - c) Documents in support of the legal, technical and financial capability of the person making the offer, which documents shall be confirmed and verified (**3 copies**).
5. It is understood that any offer may be accepted or rejected, or the process invalidated, at any time prior to contract award, without liability to anyone.
6. Documents for this procurement may be secured from the MMSU BAC Secretariat at the address below or downloaded from the MMSU website or from the Philippine Government Electronic Procurement System (PhilGEPs) website.
7. For questions and inquiries, please write or email the University President, thru the BAC Chair, at the address indicated below.

Mariano Marcos State University
Quiling Sur, City of Batac

www.mmsu.edu.ph

September 14, 2022


NATHANIEL R. ALIBUYOG
BAC CHAIR

Received: _____

Received: _____

Received: _____

Republic of the Philippines
MARIANO MARCOS STATE UNIVERSITY
Batac, Ilocos Norte

PROJECT INFORMATION DOCUMENT

Project Title : ITC – Repair Works

Project Location : MMSU-Library Batac Campus, Batac City, Ilocos Norte

The project calls for the furnishing of all materials, labor, tools and equipment needed for the repair of dilapidated materials at ITC within the University Library, Batac Campus, and City of Batac Ilocos Norte. The said project shall be done in strict conformity with the designs, plans, drawings and other details, as well as the specifications, this Project Information Document and other related contract documents prepared and approved for this project.

It also calls for the employment of men power with the appropriate skills and expertise to undertake the specific items of work and to enable the contractor to produce and deliver to the satisfaction of the owner the needed services and output required of this undertaking. In addition, the Contractor shall have adequate and readily available construction tools and equipment to be utilized during the construction activities of the project. It is also a must as it is necessary that the Contractor shall have regularly at the site a qualified project Engineer to administer strictly the implementation of the project, including maintaining a log book of construction activities, as well as receiving authorized University Officials and Inspectors.

General Instructions

Specifically, the project covers the repair of the ITC area. The contractor shall ensure that the construction activities shall not interfere, obstruct and disturb any on-going operation of the other areas and facilities of the campus and the adjoining road; hence, the contractor shall construct a temporary security or peripheral fence to enclose and isolate the working area from the other facilities of the campus. In addition, the Contractor shall be required to provide its own water and power supply system needed in the proper execution of the various works for the duration of the contract.

All of these dismantled and throwaway materials shall be disposed of properly in a designated place; however, all dismantled and removed materials from the building that are still in good condition or can be re-used shall be turned over to the University. Other existing water and power lines, as well as other service utilities within the area of construction which will hinder construction works shall be relocated; however, said relocation shall be done only after proper consultation with that in-charge of the affected utilities in the University.

The prospective bidders shall submit a bid proposal for the above-mentioned project with the following scope of works:

1. **Stair Nosing Finishing Hardware**. This includes the removal of existing stair nosing located in front of the University Building. Also, this includes the replacement of the said material. Rubber Stair nosing anti-slip (8' x 2" x 2") shall be placed. The contractor is advised to show sample of the said material prior to purchasing and installation. The contractor shall follow the necessary specification for the installation of the rubber nosing. The contractor also needs to fasten/seal the rubber nosing since the location of these is a busy area.

2. **Metal Roofing Leak Works.** This includes the use of Vulca seal on the University Library's entire roof leak. To ensure that every task is completed successfully, the contractor must cooperate closely with the university project management section.

3. **Painting Works.** This includes repainting the ground floor and second floor windows and stair ballusters at the university library. The Contractor is required to clean all relevant areas before repainting them. Before making a purchase or having it installed, the contractor must provide a sample of the color that will be used on the project.

SUPPLEMENTARY PROVISIONS

All other items or scope of works not mentioned in this document but shown and/or indicated in the plans, drawings and specifications, except where it is specifically mentioned as "to be provided by others", the contractor shall likewise furnish all materials, labor and equipment necessary to complete the same.

In case that a conflict arises in specifications and quality of materials, installation procedure and in the plans and drawings as well as in the other contract documents before and during the implementation stage, the same should be referred to the end-user for proper resolution of the said conflict.

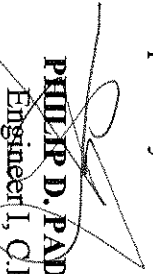
Where the above mentioned items or scope of works require the approval of the quality and design of the materials to be used or their testing before they are installed, embedded in concrete or enclosed with specified covering materials, the contractor shall secure from the University clearance or permission related hereto.

After all the works have been completed, the surrounding immediate areas affected in the execution of the project shall be cleaned and cleared of all excess materials and debris, temporary structures, facilities and utilities used during the construction period. All spillages and scattered caused by the painting works, grouts, adhesives, as well as markings and signage shall likewise be removed to the full satisfaction of the Owner.

A. Time is a very important factor in the implementation of this project and as such, all works indicated in the plans, specifications and in this document shall be fully completed within **TWELVE (12) calendar days** from receipt of the Notice to Proceed.

B. The Approved Budget for the Project to be bid is **One Hundred Seventy-Eight Thousand Three Hundred Six and 95/100 Pesos (Php.) 178,306.95**

Prepared by:


PHILIP D. PADRE
Engineer I, C.E.

Checked by:


AIDA V. CABANG
Architect IV, Chief Infra Planning


ROMEO R. PULPITAO
Director, PPD



Republic of the Philippines
MARIANO MARCOS STATE UNIVERSITY
City of Batac, 2906, Ilocos Norte

SPECIFICATION

Project Title:

ITC Repair Works

Project Location:


MMSU, City of Batac, Ilocos Norte

ITEM NO.	DESCRIPTION
I	<u>Stair Nosing Finishing Works</u> Rubber Stair Nosing Anti-Slip (8ft. x 2" x 2") with adhesive
II	<u>Metal Roofing Leaks Works</u> Vulca Seal
III	<u>Painting Works</u> Stairs and All windows (Ground and Second Floor)

Prepared By:


PHILIP D. PADRE
Engineer

Checked by:


AIDA V. CABANG
Architect IV, Chief Planning

Recommending Approval:


ROMEO R. DULDULAO
Inspector, PPDO

Republic of the Philippines
MARIANO MARCOS STATE UNIVERSITY
PHYSICAL PLANNING AND DEVELOPMENT OFFICE
City of Batac, 2906, Ilocos Norte

ITC Repair Works
(MMSU Batac Campus, City of Batac, Ilocos Norte)

BILL OF QUANTITIES			
Item No.	Description	Quantity	Unit
I	Stair Nosing Finishing Works	1.00	l.s.
	Rubber Stair Nosing Anti-Slip (8ft. x 2" x 2") with adhesive	30.00	sets
II	Metal Roofing Leaks Works	1.00	Each
	Valca Seal		
III	Painting Works	242.00	l.s.

ITC - Repair Works
(MMSU-Batac Campus, City of Batac, Ilocos Norte)

DETAILED UNIT PRICE ANALYSIS (DUPA)

Item No./Description : C7 Stair Nosing Finishing Hardware
 Unit of Measurement : Ls.
 Output per hour :

A.	Designation	No. of Person/s	No. of Day/s	Daily Rate	Amount (Php)
Labor					
	<i>(Labor cost already included in the installation of Stair Nosing and other fabricated materials)</i>				
	Sub - Total for A				
B.					
	Name and Capacity	No. of Unit/s	No. of Day/s	Daily Rate	Amount (Php)
Equipment					
	Sub - Total for B				
C.	Total (A + B)				
D.	Output per Hour = 0.000 Ls.				
E.	Direct Unit Cost (C ÷ D)				
	Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
F.	Materials				
	Rubber Stair Nosing Anti-Slip (8ft. X 2" x 2") with adhesive	set			
	Sub - Total for F				
G.	Direct Unit Cost (E + F)				
H.	Overhead, Contingencies & Miscellaneous (OCM) Expenses				
				of G	
I.	Contractors Profit (CP)				
				of G	
J.	Value Added Tax (VAT)				
				of (G + H + I)	
K.	Total Unit Cost (G + H + I + J)				

I TC - Repair Works
(MMSU-Barac Campus, City of Barac, Ilocos Norte)

DETAILED UNIT PRICE ANALYSIS (DUPA)

Item No./ Description : 1013(1) Metal Roofing Leak Works
 Unit of Measurement : Ls.
 Output per hour :

A.	Designation	No. of Person/s	No. of day/s	daily rate	Amount (Php)
Labor					
	Sub - Total for A				
B.	Name and Capacity	No. of Unit/s	No. of Hour/s	Hourly Rate	Amount (Php)
	<i>Equipment</i>				
	<i>Minor Tools (10% of Labor Cost)</i>				
	Sub - Total for B				
C.	Total (A + B)				
D.	Output per Hour = 0.000 Ls.				
E.	Direct Unit Cost (C + D)				
F.	Name and Specification	Unit	Quantity	Unit Cost	Amount (Php)
	Materials				
	Vulca Seal - All around Sealant	gals.			
	<i>Consumables (3% of Materials Cost)</i>				
	Sub - Total for F				
G.	Direct Unit Cost (E + F)				
H.	Overhead, Contingencies & Miscellaneous (OCM) Expenses				
I.	Contractors Profit (CP)				
J.	Value Added Tax (VAT)				
K.	Total Unit Cost				

of G

of (G + H + I)

(G + H + I + J)

ITC - Repair Works

(MMSU-Batac Campus, City of Batac, Ilocos Norte)

DETAILED UNIT PRICE ANALYSIS (DUPA)

Item No./ Description : C.25 Painting Works
 Unit of Measurement : m²
 Output per hour :

A.					
Labor		Designation	No. of Person/s	No. of Hour/s	Hourly Rate
		Sub - Total for A			
B.					
Equipment		Name and Capacity	No. of Unit/s	No. of Hour/s	Hourly Rate
		<i>Minor Tools (10% of Labor Cost)</i>			Amount (Php)
		Sub - Total for B			
C.		Total (A + B)			
D.		Output per Hour = 0.000 m ²			
E.		Direct Unit Cost (C ÷ D)			
F.		Name and Specification	Unit	Quantity	Unit Cost
		Materials			Amount (Php)
		Concrete Neutralizer	gal		
		Concrete Sealer/Primer	gal		
		Patching Compound	gal		
		Semi-Gloss Latex	gal		
		<i>Consumables (5% of Materials Cost)</i>			
		Sub - Total for F			
G.		Direct Unit Cost (E + F)			
H.		Overhead, Contingencies & Miscellaneous (OCM) Expenses			of G
I.		Contractors Profit (CP)			of G
J.		Value Added Tax (VAT)			of (G + H + I)
K.		Total Unit Cost			



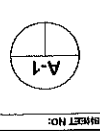
DEVELOPMENT OFFICE
 PHYSICAL PLANNING AND
 277 253 ADMINISTRATION BLDG., MARANAO MARCOS STATE UNIVERSITY
 TELEFAX: 483 27132-131
 CITY OF BAYAO, 2408 LACOS NORTE

DRAWN BY: *[Signature]*
 PREPARED BY: *[Signature]*
 DATE: _____
 PLACE ISSUED: _____
 T.M. _____

PROJECT TITLE: ITC - REPAIRS WORKS
 LOCATION: MARAU MAIN LIBRARY - CITY OF BAYAO, LACOS NORTE

CHECKED BY: *[Signature]*
 RECOMMENDING APPROVAL: *[Signature]*
 APPROVED BY: *[Signature]*
 WALTER ABRIEL B. PAGTAGANAN
 AIDA V. CASANG
 ROBERTO B. BARRERA
 CIVIL ENGINEER
 CIVIL ENGINEER
 CIVIL ENGINEER

SHEET CONTENTS:
 REVISION AND DATE:
 SHEET NO.: A-1



1
 GROUND FLOOR PLAN
 1 : 200 meters

SCOPE OF WORKS:

- PAINTING OF ALL WINDOWS & STAIR
- ALL ROOF TO CHECK AND DETERMINE HOLES & LEAKAGES TO APPLIED WITH SEAL

PROVISION OF RUBBER STAIR NOSING

